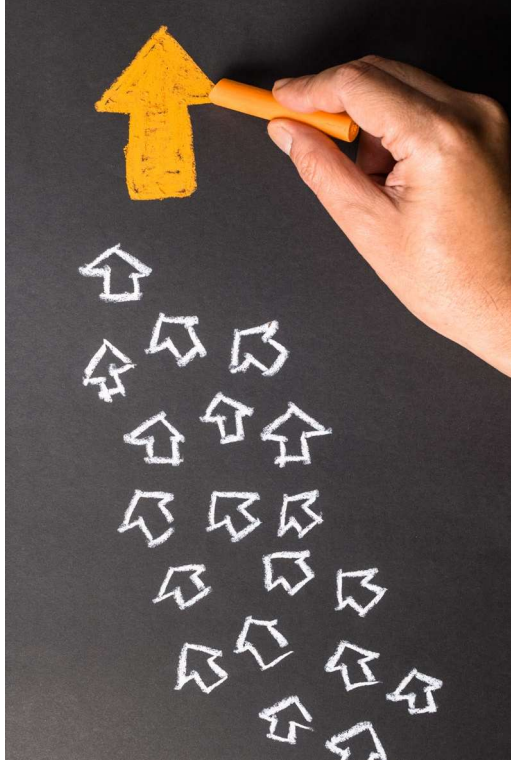


## Course Outline | Recognition of Prior Learning Assessment with included Manual



As an additional bonus, a manual is made available to brush up on your knowledge and assist with your undertaking of the assessment.

Upon successful completion, you will become a certified MicrOpay User and be issued a certification certificate.

**Target audience**  
Experienced users of MicrOpay. Please note the prerequisites.

**Prerequisites**  
Three or more years of experience using the MicrOpay product (no formal training required) or prior completion of one of the follow training courses:

- MicrOpay Payroll Processing Virtual Instructor-Led Training.
- Day 1 and Day 2 Introduction to MicrOpay Classroom Training.
- MicrOpay Learning Unit 1 Virtual Instructor-Led Training.

**Delivery method**  
Training Online. You have the assessment and two attempts.

**Duration**  
You will have 30 minutes to a

**What does the assessment**  
Payroll processing, maintenance reporting using MicrOpay.

### Are you an experienced MicrOpay user and would like to become certified?

This Recognition of Prior Learning (RPL) Assessment allows users to become certified by demonstrating their existing skills and understanding of payroll processing using the MicrOpay product.