

MicrOpay End of Financial Year 2026 eLearning

Overview:

Enrol in our comprehensive End of Financial Year eLearning course. This online course allows you to work at your own pace, focusing on preparation and processing.

What do you need to know?

The course assumes confidence in MicrOpay navigation, awareness of system configuration, and payroll knowledge.

Delivery Method

Web-page-like environment offering a mix of content to read. This interactive eLearning course is self-paced so you can learn at your own speed.

Duration

Access to this course will be available for 3 months.

What does this course cover:

Preparation:

- Timing of the last pay for the financial year.
- Confirming STP 2 Allowance & Deduction configuration.
- Balance your year to date.
- Reportable Fringe Benefits.
- Confirming employee's tax details.
- Entry of Foreign Employment Income.
- Employee Code Changes.
- Superannuation configuration checks.
- Change Tax year.
- Payday Super and last-minute checks.

EOFY Processing:

- STP marking the final event and rolling over into the new financial year.
- Change Tax Year.
- Update Employees on Tax Variation.
- GL Integration End of Month Transaction Accrual.

Course Outline

Objectives:

- ✓ **Confidence to close out the financial year** – Know exactly what to do, in the right order, before rolling over payroll.
- ✓ **STP 2 and super compliance sorted** – Leave with verified configurations and the knowledge to handle last-minute checks.
- ✓ **A smooth start to the new financial year** – Roll over with updated tax details and compliance changes correctly applied.