access MicrOpay

Masterclass: Processing Terminations

Overview:

This session focuses on processing various employee terminations effectively and leave considerations when using MicrOpay.

What do you need to know?

Attendees are expected to have an existing understanding of payroll principles and compliance requirements for their company and industry.

Delivery Method

This webinar is delivered via the GoTo platform.

Duration

90 minutes.

What does this course cover:

- An overview of terminations.
- Scenarios for entering terminations:
  - Resignation with an ETP
  - Redundancy
- Working through a tax calculation on a termination.
- Running reports with termination details.
- Helpful hints on what to consider for leave before a termination.

Objectives:

✓ Understand how the termination reason drives the different termination components.

✓ Know how to process a termination.

✓ Be confident in processing a redundancy termination.

✓ Be confident in processing a resignation termination.

✓ Understand how the leave setup affects the termination payments.