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Attaché Masterclass: Processing Terminations

This session focuses on processing employee terminations effectively using Attaché Payroll.

What does this session cover?

- An overview of terminations:
    - Types of terminations.
    - Termination related components such as normal hours, payment in lieu, payout of leave, etc.
    - STP2 reporting changes.
- Checks and mapping of the setups in Attaché Payroll and Attaché Online.
- Termination options in Attaché:
    - Using the termination pay schedule and the termination pay statement.
    - Terminating an employee using time sheets and adjustments.
- Scenarios of entering terminations – resignation, redundancy, payment in lieu of notice, etc.
- Changing termination payments.
- Running reports with termination details.

Target audience

This course is designed for both new and existing payroll users who will process payroll information.

What do you need to know?

Attendees are expected to have an existing understanding of payroll principles and compliance requirements for their company and industry.

Products covered

Access Attaché Payroll, Access Attaché Online.

Delivery method

This webinar is delivered via the GoTo platform.

Duration

2 hours.