

Attaché Accounts – End of Financial Year 2026

Overview:

Designed to equip new and existing bookkeepers or finance managers with the skills and knowledge required for the end of year, this course will take you through a live demonstration of the end of year tasks. Focusing on preparation and processing, this webinar goes over key end of year tasks and includes Q&A.

What do you need to know?

The course assumes confidence in Attaché navigation and an existing understanding of accounting principles and system configuration.

Delivery Method

Webinar delivered via the GoTo Webinar platform.

Duration

2 hours.

What does this course cover:

Preparation:

- Version requirements and pre-checks.
- Preparing for year end – checking each module.
- Completing year end transactions.

EOY Processing:

- Running reports and reconciling the data..
- Copying and storing your current financial year's data.
- Processing end of year.

New FY Checks:

- Checking reports to validate successful roll over.

Course Outline

Objectives:

- ✓ Understand the version requirements to commence the end of year process.
- ✓ Know how to review reports to reconcile each module.
- ✓ Learn about setting up a historical company for your FY26 data.
- ✓ Review and complete the key tasks such as rolling your system, checking the reports.